

**Memorandum of the Meeting
Regular Study Session/Meeting
Twenty-Eighth Town Council of Highland
Monday, July 01, 2013**

The regular study session of the Twenty-Eighth Town Council of the Town of Highland was convened at the regular place, the Highland Municipal, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers on **Monday, July 01, 2013** at the time of 7:02 o'clock p.m.

Silent Roll Call: Councilors Bernie Zemen, Mark Herak, Dan Vassar, Konnie Kuiper and Brian Novak were present. A quorum was attained. The Clerk-Treasurer Michael W. Griffin was present to memorialize the proceedings.

Also present: Peter T. Hojnicky, Metropolitan Police Chief; and Rhett L. Tauber, Town Attorney.

Susan Murovic, Inspection Clerk; and Randy Bowman, Assistant Inspector for Electric were also present.

General Substance of Matters Discussed

1. The Town Council discussed with the Police Chief the sample proposed rules and forms for Block Party applicants. It was noted that the rules were approved by the Town Board of Metropolitan Police Commissioners.

The discussion included the merits of establishing a fee for administrative costs associated with the issuance of these permits as well as noise regulation permits. No fees are authorized at present.

The discussion included a suggestion by the Police Chief to meet with the Clerk-Treasurer to explore further issues of ending time and other elements of continuity as well as the merits of administrative fees.

2. The Town Clerk-Treasurer indicated that he had received the proposal from the Human Resource consultant to perform the wage internal-external study for the workforce for a fee of \$6,500.00. The Clerk-Treasurer further reported that absent an objection, he would proceed to authorize the proposal. He further indicated that he would schedule as soon as possible a meeting with the IACT Medical Trust Attorney to discuss the issues relative to part-time workers and the new provisions set forth in the Patient Protection and the Affordable Care Act. Following this, a study session would be scheduled to receive the recommendations from the HR Consultant regarding updates to provisions in the Compensation and Benefits Ordinance. This had been commissioned in 2011 and remained unfinished, waiting for this final meeting.
3. The Town Council and the Town Attorney discussed some pending property development petitions and proposals before the Town's Plan Commission. The Attorney briefed the Town Council regarding the pending proposed development for the site of the former Shaver Pontiac on 45th Avenue, being sought by Gastovich Developers. It was noted that the Town Council rejected the proposal for Condominiums. It was further noted that current zoning regulations permit the construction of transient extended stay hotels. The developer suggested that it may move forward developing the hotel instead of the condominiums. The Town council discussed whether an alternative approach could be pursued. The Town Attorney advised that there was no legal ability by the Town to prohibit the developer to develop a hotel according to the existing code.

4. The Town Council and the Town Attorney continued to discuss some pending property development petitions and proposals before the Town's Plan Commission. The Attorney briefed the Town Council regarding the pending proposed development for the site of an area near the southwest corner of Indianapolis Boulevard (US Highway 41) and Main Street, particularly near Bill's Movers being sought by Aetna Development. The zoning request pending involves the need for a Planned Unit Development. The concern raised was about a road cut permit that was granted to Aetna by the Indiana Department of Transportation that would permit left hand turns from northbound traffic on US Highway 41. The Public Works Director expressed his strong concerns about the traffic problems that may ensue. The Town Attorney indicated that the Town Council still had some review authority under the aegis of the planned unit development being sought. It was further noted that a special meeting of the Traffic Safety Commission was being convened to hear the appeal regarding the permission to turn left as described.

The Town Council further discussed the related measure regarding the Redevelopment Director's suggestion regarding the taking of a right of way by way of the Town Council's eminent domain powers to allow for a public way that would access the property proposed for development, approximately parallel with Indianapolis Boulevard but not serving necessarily as a frontage road. The Town Attorney noted that there might be some utility in convening a smaller meeting with the Building Commissioner and the Redevelopment Director to further examine the matter.

5. The Town Council and the Town Attorney continued to discuss some pending property development petitions and proposals before the Town's Plan Commission. The Attorney briefed the Town Council regarding the proposed development for the site of an area near the southeast corner of Indianapolis Boulevard and 45th Avenue particularly near the site of the former Oil Express being sought by Aetna Development to further build a gasoline stat
6. The Town Council and the Town Attorney discussed the force and effect of the recently adopted existing Property Maintenance Code, which included a prohibition against wood covered windows on properties. It was noted that the ordinance was in full legal effect and enforceable. Council members discussed encouraging resources to be directed to begin enforcement on the site of the former Abrahamson's Plymouth Dealership, located at Indianapolis Boulevard, just south of the Honda Retail dealership.
7. The Town Council discussed a communication a resident sent to the Town Council President regarding the condition and aesthetic of the Highway of Flags Monument. The discussion included noting that there is fund established by ordinance that contains a sum in excess of twenty thousand dollars that is dedicated to the maintenance of the memorial. It was suggested that the parks liaison contact the Parks and Recreation Superintendent about contracting an appropriate contractor to perform services to improve the condition and aesthetic of the monument.
8. The Town Council discussed the condition of the downtown municipal parking lot, located at the southwest corner of the Highway and Kennedy Avenues. It was suggested that the crack sealer device that was obtained by the Public Works Department may be engaged at the site to improve the surface.
9. The Town Council discussed an inquiry presented by Councilor Vassar regarding the storm water drainage regulations as it affects the development or redevelopment of certain sites in the Town. It was noted that the Board of Sanitary Commissioners would not consent to a blanket policy of relaxing the requirements for no net change in drainage, but would consider each case as a possible development was pending.
10. The Town Council informally discussed the plans for the forthcoming Independence Day Parade and the location of the Town Council as a unit in the parade order. It was noted that the appropriate and desired order should be the United States Armed Forces

Color Guard, the Parade Marshal and the Town Council and Clerk-Treasurer. The liaison to the Community Events Commission was asked to communicate this protocol to the proper members of the Commission. It was further acknowledged that the Town Attorney voluntarily sponsored the cost of the candy distributed by the Town Councilors along the parade route.

There being no further business to be discussed by the Town Council, the regular study session of the Town Council of **Monday, July 01, 2013**, was adjourned at 8:29 o'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM
Clerk-Treasurer